

Henrico Master Gardener Association Board Meeting

Minutes: August 5, 2009

Call to Order: The meeting was called to order by Ann Dutton at 1:00 p.m..

Minutes: The previous month's meetings were sent to and approved by Board members and committee chairs.

Reports from Committees and Officers

Treasurer: Barry Hayes reported that we have \$3114.45 in the checking account.

1st Vice President: Ann Dutton reported for Erica Gilliam on upcoming programs. There are 35 people signed up for the August 12th hypertufa workshop. The September speaker will be Kevin Damian, the "Garlic King", speaking on how to grow and harvest garlic. The October meeting will feature Norie Burnett. The committee is now working on field trips for future months.

2nd Vice President: Grace Harrison reported that she has four people on the advanced training committee.

Corresponding Secretary: Theresa Hawkes reported that no cards have been sent.

Master Gardening Training: Jim Smith reported that there was a meeting of the committee last month to begin planning this year's training. Seven of the 17 committee members attended that meeting. Jim will meet with Lisa Sanderson soon to finalize the speakers list. The next meeting of the committee is scheduled for August 27 at 10:00.

Helpline: Teddy Martin reported that there have been several "no-shows" for helpline slots this summer. There are four days in August with no Master Gardeners scheduled to man the helpline. Also, Peggy Lowry mentioned that the book coding project has not been completed and that several books are missing from the helpline room.

Communications:

Service and Recognition: Joyce Brannon needs updated pictures of committee chairs. She now has pictures of all interns. Also, there are several Master Gardeners that have turned in zero hours for 2009. Lisa Sanderson will have reports on volunteer hours worked available for everyone in the next few weeks.

S.M.A.R.T. Lawns: Teddy Martin reported that there have been 50 lawns done this year which is below previous years when we saw as many as 200 appointments. The S.M.A.R.T Lawn field day has been cancelled.

JMG: Faye Derkits reported that there was a session on worms at St. Joseph's Villa and that they will be back there in two weeks for more programs. They will be working three shows in the fall, the Harvest Fair, State Fair and Science Museum.

Special Events:

Finance:

Hospitality:

Membership: Beverly Cochran reported that we currently have 92 new or renewing members.

Plant Clinics: Ann Dutton reported for Dave Brobst that over 50% of plant clinic slots are filled.

Harvest Fair: Jack Kelzer reported the following:

1. Most committees are working well and have finished most of their work.
2. A few volunteers are still needed for the demo tent and there is no chairperson for the Green Elephant Sale. The committee decided to continue with the Green Elephant sale without a chairperson.
3. There are seven confirmed vendors, three "possibles" and 25 have said "no".
4. We currently have \$150.00 in donations against a goal of \$3000.00.

Jack also mentioned that the Parks and Recreation staff have been extremely helpful. Ann Dutton called for a strong post-fair evaluation to determine feasibility for the future.

Extension Report:

Old Business:

1. Ann Dutton reported that the pictorial directory has not been completed by Extension staff. Lisa Sanderson is checking on the status. Ann also presented a protocol to be followed by Board members to promote healthy dialogue and team spirit among members.
2. Teddy Martin is ordering 33 shirts. He also reported that the Turf Store event is fully staffed and he mentioned that Grace Harrison will be doing the Andre Viette radio show, discussing roses.

New Business:

1. Beverly Cochrane reported that she will be attending the VMGA meeting on August 8th in Lynchburg, Virginia and that she will be promoting the Harvest Fair while there. She also recommended that we consider creating a volunteer committee to help members who can no longer do routine gardening for themselves.
2. Teddy Martin discussed a potential fund raising project, selling cotton neck coolers. They are \$3.10 each with a \$25.00 set-up fee and a \$25.00 minimum order. Grace Harrison moved to order 50 with our logo and 50 without a logo in multi-colors and that any funds be given to the Harvest Fair. The motion was seconded and approved. Teddy will place the order.
3. Ann Dutton requested that people supplying food for meetings must be in town for the meeting. Peggy Lowry, chair of the hospitality committee, agreed and will handle this request. Ann also asked that we have more food choices at the annual meeting. Peggy will find additional volunteers for this meeting.
4. Ann Dutton requested that all Board members be required to hear Karen Carter's presentation, *"The Extension/Master Gardener Partnership: Achieving Success by Working Together"*. Grace Harrison moved that Karen's presentation be a prerequisite for all Board members and committee chairs. The motion was seconded and approved. After installation members will work with Karen to arrange time to hear the presentation.

In Attendance: Pat Baskind, Vickie Bell, Joyce Brannon, Beverly Cochrane, Faye Derkits, Anne Dutton, Grace Harrison, Theresa Hawkes, Barry Hayes, Jack Kelzer, Peggy Lowry, Teddy Martin and Jim Smith

The meeting was adjourned at 2:05 p.m..

Vickie Bell, Recording Secretary