

**HMGA BOARD MEETING  
MINUTES  
December 3, 2008**

**Call to order:** Meeting was called to order by Ann Dutton at 1:06 p.m.

**Minutes:** Beverly Cochrane made a motion to dispense with the reading of the minutes at the Board meetings, which was seconded and approved. If there are any corrections to be made to the minutes, please either call or email Brenda. The minutes were received by all board and committee chair members, and were approved.

**Reports from Committees/ Officers:**

**Treasurer:** Beverly Cochrane reported \$2,441.72 in the checking account. There is a profit of \$606.42 from the Harvest Fair. There are still tee shirts for sale. Membership is at 88.

**Vice President:**

1<sup>st</sup> Vice President: Erica Gilliam reported there were no programs for January, February or March.

2<sup>nd</sup> Vice President:

**Corresponding Secretary:** Ann reported for Shelby Earehart, who sent cards to Cole Culver and Lou Weissbecker. A card was also sent to Pat Greene. Anne Little was sent a thank you card for her presentation on blue birds.

**Master Gardener Training:** Holly Hartley reported 24 people selected out of 48 applicants. Teddy called and screened the potential trainees. Facilitators' training is January 6, from 10 to 12. The mentor/mentee luncheon is January 15 from 11:30 to 1:00.

**Helpline:** Gwen Hipp reported that Ruth Wilson will continue to be the call person to remind volunteers who sign up for the helpline.

**Communications:**

**Service and Recognition:** Joyce Brannon passed around a sample pictorial directory to be grouped by graduation class. Group pictures are to be in color, individuals in black and white. There was a motion for Joyce to put together a photo directory of Henrico Master Gardeners, which was seconded and approved.

**S.M.A.R.T. Lawns:**

**JMG:** Faye Derkits reported on working at Lakeside on November 17<sup>th</sup> and that they were off until January.

**Special Events:** Judy Burton reported she would have schedules for Maymont and the Home show at the December meeting.

**Finance:**

**Hospitality:** Peggy Lowry reported she is all set for the reception.

**Extension Report:** Lisa Sanderson reported on the reception on December 10<sup>th</sup> and that the demo kitchen is ready. Sixteen of the 2008 interns will graduate this year.

**Old Business:** Sally Stockslager stated she will no longer be the chair person of the Harvest Fair. She suggested an exploratory team to find a chair for the next fair. She will coordinate this team. Jim Smith questioned whether or not we can do a Harvest Fair in 2009 since it took 15 months for this year's event.

Editing of the Bylaws will be discussed at the January board meeting on the second Wednesday, January 14<sup>th</sup> at the same time.

**New Business:** Beverly reported that membership should be taken away from the treasurer's responsibilities and a membership committee should be set up. She passed out a job description of the Membership Committee. There was a motion to set up this committee, which was seconded and approved. The chair of this committee will be a member of the board.

Ann reported that Lewis Ginter wants volunteers to identify plants and put Latin and common names on tags that are missing. Erica will be the contact person for this project at Lewis Ginter. Beverly reported on the Christmas Mother donation. They will be given \$100 whether that amount is collected or not.

**In Attendance:** Peggy Lowry, Joyce Brannon, Holly Hartley, Sally Stockslager, Beverly Cochrane, Erica Gilliam, Brenda Orton, Ann Dutton, Faye Derkits, Jim Smith, John Sartin, Gwen Hipp, Judy Burton and Lisa Sanderson.

The Meeting was adjourned at 2:15 pm.

Reported by Brenda Orton, Recording Secretary